

**Village of Pewamo  
Regular Meeting Minutes  
December 14, 2015**

Present: Randy Zenk, Dan Heckman, Michael Yerge, Andrea Weber, Joe Lambert, Neal Spitzley, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner

**President Zenk began the meeting at 7:00 with the Pledge of Allegiance.**

**President called for review of the Meeting Agenda:**

**A MOTION WAS MADE** by Trustee Heckman to approve the meeting agenda as presented. **MOTION SUPPORTED** by Trustee Lambert. Five votes in favor, none opposed, **MOTION APPROVED.**

**President Zenk's Comments to Council:** President Zenk attended the Ionia County Rural Task Force Meeting and updated Council on the lack of project funding in the County. Pewamo was fortunate to receive the funding to do State Street when we did.

Paul Spitzley of Ionia County Road Commission offered to have Pewamo join their contract for chip sealing with fog. Mike Scollon recommends this be done on the south Higham Street cul-de-sac, Jefferson Street west of the school and Lincoln street west of State Street. Mike estimates this will cost \$8500.

**Review of Regular Meeting Minutes, Account Activity, Payables, Project Invoices and Receivables:**

Carl Hafner suggests paying the Fleis & Vandenbrink invoice for SAW work from Sewer Fund, with grant funds deposited back into Sewer. Council supports this.

**A MOTION WAS MADE** by Trustee Spitzley to approve the information presented. **MOTION SUPPORTED** by Trustee Yerge. Five in favor, none opposed. **MOTION APPROVED.**

**DPW Report: Presented by Mike Scollon**

- Bryan Fox is considering building a new house on West Jefferson and will need sanitary sewer. Currently Village sanitary sewer does not extend that far. Council supports this and discussed options available to accomplish it. Mike Scollon will meet with the Sewer Committee to investigate further.
- A resident has requested reimbursement for expenses incurred to replace a screen on a water softener. The repair technician suggested this may have been caused by the Village water project. Council believes this falls under governmental immunity, therefore the resident will not be reimbursed. Clerk to confirm with Michigan Municipal League and send letter informing resident.

**Treasurer's Report: Presented by Carl Hafner**

- Loans from Sewer to Street Funds to Cover Project Costs: A motion to loan funds from Sewer to Major/Local Street is necessary at this time. Carl presented Council with various loan repayment schedules using Act 51 income. However, an official plan will not be adopted until all of the project bills have been paid.

**A MOTION WAS MADE** by Trustee Yerge to approve the lending of Sewer funds to Street funds to cover project costs. Repayment will be made using future Act 51 income. **MOTION SUPPORTED** by Trustee Heckman. Five in favor, none opposed. **MOTION APPROVED.**

- Two CD's were renewed at Independent Bank at a rate of .9%.
- Funds were removed from CD's and placed in money market prior to renewal to cover project costs.
- Carl met with the Ionia County Sheriff regarding our contract for liquor control enforcement as required by the State of Michigan.

**A MOTION WAS MADE** by Trustee Yerge to enter into an annual contract with Ionia County Sheriff for the purpose of liquor control enforcement at a cost of \$1096. **MOTION SUPPORTED** by Trustee Spitzley. Five in favor, none opposed. **MOTION APPROVED.**

**Recreation Report: No New Business**

**Committee Update: Planning Commission-Presented by Michael Yerge**

The Planning Commission met with Mike Scollon and discussed items Council presented for their review. The meeting minutes were shared. No decisions were made; however, they plan to meet again in February.

- Planning Commission recommended that Council get a new Zoning Map. This will be researched.
- It was also suggested that there is further education of the Committee/Council on Planning and Zoning in the form of a speaker/class. This will be researched.

## **NEW BUSINESS:**

- **SAW Grant-Fleis & Vandenbrink Professional Services Agreement**

**A MOTION WAS MADE** by Trustee Heckman to enter into a Professional Service Agreement with Fleis & Vandenbrink for the purpose of completing the SAW Grant. **MOTION SUPPORTED** by Trustee Yerge. Five in favor, none opposed.

### **MOTION APPROVED.**

- **Water Meter Policy**-Tabled until Mike Scollon is able to review further information. Carl Hafner recommends adding this to Water Ordinance as an amendment.
- **Monthly Billing of Water, Sewer and Waste Removal:**

Along with rate increases, the Village began monthly billing in May for the above services.

**A MOTION WAS MADE** by Trustee Lambert to bill monthly for Water, Sewer & Waste Removal Services effective May of 2015. **MOTION SUPPORTED** by Trustee Weber. Five in favor, none opposed. **MOTION APPROVED.**

- **Michigan Municipal League Update of Council Information:** Clerk to provide Village staff information.

## **OLD BUSINESS:**

- **Fire Department Site Update: Presented by Michael Yerge**
  - A site inspection was done and the detailed report was provided to Council.
  - Michael Yerge also met with members of the fire department to discuss the report and receive their input on items that were critical to address.
  - Written estimates on the work required will be obtained before proceeding.
- **Dumpster Ordinance:** To be addressed by Planning Commission
- **Electrical on poles for Christmas Decorations:** To be addressed by Consumer's project engineer.
- **Mutual Data Contract:** Mike Scollon spoke with Barry from Mutual Data regarding the future water tower project and its impact on Mutual Data equipment. Mutual Data expects to have a temporary structure in place for their equipment during the project. Randy and Sandy also met with Barry to discuss the expired contract. This will be addressed further in 2016.
- **Water Tower Restoration:** Mike Scollon has been speaking with Dixon Engineering and wanted to confirm the tower design. The majority of the tower will be light grey, with the lower part of the basin being a darker grey. Pewamo will be done in black letters.
- **Vehicle Violation:** Randy received a call from the resident with the violation and was informed that the vehicle will be moved by the end of the week.

## **FINAL ROUND TABLE DISCUSSION:**

### **Dan Heckman:**

- Shut off cover is missing on the corner of Gould and Washington.
- Clearing of growth on east tennis court fence
- Leona & Higham Streets-Cracked out edges of road. Is this the result of Consumer's work on gas main?
- North Street has settling on the north side of the road following the project.
- Corner of Lincoln & State-Cover the road marking on State that indicates a required stop
- Clerk to send letter to Doug LaVoie thanking him for his assistance in the project.
- Informed Council of a telecommunications bill that could require municipalities to cover costs related to moving lines.

**Carl Hafner:** The quarterly transfer from Water to Debt Relief will be done in the amount of \$18,000.

**A MOTION WAS MADE** by Trustee Heckman to adjourn the meeting at 8:55. **MOTION SUPPORTED** by Trustee Yerge. Five votes in favor, none opposed. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the January 11, 2016 meeting.