

**Village of Pewamo
Regular Meeting Minutes
February 13, 2017**

Present: Randy Zenk, Dan Heckman, Jim Cassel, Joe Lambert, Michael Yerge, Joni Jegla, Steve Meyers, Carl Hafner, Sandy Wolniakowski, Mike Scollon, & Rob Sterner (arrived 7:30)

President Zenk began the meeting at 7:00 with the Pledge of Allegiance.

President Zenk called for review of the Meeting Agenda:

A MOTION WAS MADE by Trustee Cassel to approve the Meeting Agenda. **MOTION SUPPORTED** by Trustee Heckman. Six votes in favor, none opposed. **MOTION APPROVED.**

President Zenk's Comments: Randy was invited to visit the 2nd & 3rd Grade classroom at St. Joseph's Catholic School. The children presented him with letters and Randy answered their questions. Randy shared some highlights with Council.

Review of Council Regular Meeting Minutes, Special Meeting Minutes, Account Activity, Payables, and

Receivables: Council reviewed information presented. Pure Green will be contracted again this year to treat the Village parks.

A MOTION WAS MADE by Trustee Heckman to approve the information presented. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED.**

DPW Report: Presented by Mike Scollon

- Work is being done on the fire department's new site; roof repairs, chimney removal, cement work.
 - Mike is also researching the relocation of the siren.
- Due to the lack of snow, DPW is taking the opportunity to conduct annual updates & reviews: Safety Program Manual, Cross Connection Program, and Confined Spaces Procedures.
- Maintenance is also being done on equipment.
- President Zenk has been approached by someone whose mailbox was damaged during snow removal. Mike explained Ionia County's policy in regards to these situations. Council discussed.
 - **Village Policy for Mail Box Damages Resulting from Snow Removal** will be as follows: Upon receipt of an invoice for the purchase of a new mailbox/post, claimant will be reimbursed \$20. DPW will not be responsible for the repairs or restoration caused by the moving snow.
 - A letter will be sent to the resident.

Treasurer's Report: Presented by Carl Hafner

- USDA project and checking account have been closed, with loan repayment remaining.
- CD's continue to be renewed at the best possible rate.

Recreation Report: Presented by Joe Lambert

- Joe reminded DPW of the need to replace the rims and nets at the water tower basketball courts.

Committee Updates:

Wage Committee: Michael Yerge met with Mike Scollon and Rob Sterner. There will not be any increase in wages for the 2017/18 fiscal year. DPW proposes Council considers 2018/19 wage increases be split between increase in salary and increased contributions to the 457 Plan.

Committee Assignments: President Zenk led Council in review of current committee assignments and the need to update those following recent elections. Discussion followed. Steve Meyers & Jim Cassel will join Sanitary Sewer & Water. Joni Jegla will join Storm Drains, Sidewalks and Streets, as well as Parks & Rec.

NEW BUSINESS:

- **Proceeding with Master Plan:**

A MOTION WAS MADE by Trustee Yerge to proceed with the updating of the Village Master Plan and to work with John Enos of Carlisle/Wortman to accomplish this. **MOTION SUPPORTED** by Trustee Jegla. Six votes in favor, none opposed. **MOTION APPROVED.**

- Clerk to contact John Enos and report back to Council at the March meeting.

OLD BUSINESS:

- **Planning Commission:** Preston Weber has agreed to serve on the Planning Commission.
- **School Sports Signs:** Council decided to forego pursuing this due to the fact that P-W Schools have signage on Hubbardston Road just south of M-21.
- **WOW Contract:** The Village currently has a contract with WOW. The terms of the contract will be researched.

- **Mutual Data Lease Agreement:** President Zenk plans to contact Mutual Data to follow up on the transmission of high speed wireless service in the Village to serve users of Village Parks & the Trailhead. He will also negotiate a rate for Mutual Data's use of the tower.

FINAL ROUND TABLE DISCUSSION:

- **Sandy Wolniakowski:** It's time to renew the three year contact for Christmas decorations with Hometown Decoration & Display for \$756. Council supports and will decide on next year's decorations.
- **Mike Scollon:** Mike & Rob attended the American Water Works Symposium, where Dixon Engineering had a picture of Pewamo's Water Tower on display.
 - John Heckman was helpful in identifying an old heating duct that ran beneath the floor of the new fire building. John's father, Joe, had worked on this heating system many decades ago.
 - Todd Heckman from Westphalia Telephone is researching the possibility of servicing Pewamo.
- **Mike Yerge:** Phone service needs to be moved from the current fire building to the new site. Clerk will contact Frontier.
- **Carl Hafner:** Carl will continue to review Village policies for necessary amendments and updates and will report back to Council for their approval and adoption.

A MOTION WAS MADE by Trustee Heckman to adjourn the meeting at 8:50. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the March 13, 2017 meeting.