

**Village of Pewamo  
Regular Meeting Minutes  
February 11, 2019**

**Present:** Randy Zenk, Dan Heckman, Michael Yerge, Joni Jegla, Tanner Roe, Steve Meyers, Jacob Wiggers, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner **Guests:** Pat Distel

**President Zenk began the meeting at 7:00 with the Pledge of Allegiance.**

**Public Comment:** Pat Distel asked Fire Chief Michael Yerge if any progress has been made to establish dry hydrants to access water for fire protection. Yerge informed Lyons Twp. of the need and has no report on the status. Pat questioned requirements for a proposed project at their residence. Mike Scollon does not expect any complications and instructed her to submit her Zoning Application for review.

After Pat's questions, President Zenk reported that Council needed to go into Closed Session and she left the meeting.

**A MOTION WAS MADE** by Trustee Jegla to begin Closed Session. **MOTION SUPPORTED** by Trustee Heckman.

Six votes in favor, none opposed. **MOTION APPROVED.**

Treasurer Hafner led Council in review of information received from the Village attorney regarding a proposed ordinance. Council and Zoning Administrator will review and further discussion will take place at the March meeting.

**A MOTION WAS MADE** by Trustee Yerge to end Closed Session. **MOTION SUPPORTED** by Trustee Meyers. Six votes in favor, none opposed. **MOTION APPROVED.**

**Review/Approval of Meeting Agenda:** President Zenk called for review of the Meeting Agenda.

**A MOTION WAS MADE** by Trustee Wiggers to approve the Meeting Agenda as presented. **MOTION SUPPORTED** by Trustee Heckman. Six votes in favor, none opposed. **MOTION APPROVED.**

**President Zenk's Comments to Council:**

**Union Bank:** Union Bank officials requested a meeting with President Zenk at which they informed him of plans to close the Pewamo branch effective May 1, 2019. Union Bank plans to leave the ATM as long as possible. Discussion followed. President Zenk will be contacting bank officials with Council's concerns.

**Ionia County Sheriff:** The Village received a report of incidents addressed by the Ionia County Sheriff Department in 2018, which validated the importance of their service and presence in Pewamo.

**Ionia County Road Commission:** President Zenk communicated with Paul Spitzley regarding chip sealing of West Lincoln Street. Ionia County will work with the Village as our budget allows. President Zenk also questioned the amount of funding the Village can expect as a result of the recent mileage and is waiting for a reply.

**Governor Whitmer's Breakfast:** President Zenk will be representing the Village of Pewamo at The Right Place Breakfast featuring Governor Whitmer on Wednesday, February 13<sup>th</sup>.

**Review of Council Regular Meeting Minutes, Account Activity, Payables, and Receivables:**

**A MOTION WAS MADE** by Trustee Heckman to approve information presented. **MOTION SUPPORTED** by Trustee Roe. Six votes in favor, none opposed. **MOTION APPROVED.**

**DPW Report: Presented by Mike Scollon**

- **Snow Removal and Fire/Rescue Station Project:** Have required the bulk of DPW time and attention.
- **Salt Spreader:** Following the chain break and replacement, DPW hopes this will last a couple more years.
- **SAW Grant:** In general Mike Scollon believes that the findings of the SAW Grant show the Village to be in good condition. Items targeted by the report can be done as DPW & Council determine and budget allows.
- **Backhoe Tires:** New rear tires are necessary; had been budgeted for this fiscal year, scheduled for this week.

**Treasurer's Report: Presented by Carl Hafner**

- **Presentation of Monthly Treasurer's Report**
- **2019/20 Fiscal Year Budget Review:** Carl led Council in a review of the proposed budget for 2019/20, which had been drafted by himself, Sandy and Mike Scollon. Carl explained that we are waiting for some clarification from the Village accountants. Council and committees are encouraged to spend time reviewing it further, with possible adjustments and final approval scheduled for the March meeting.

**Wage Committee Recommendations for 2019/20:** Trustee Heckman and Trustee Yerge made their recommendations for DPW, Clerk and Treasurer wages. They also recommended continuing the \$300 DPW Clothing Allowance for 2019/20. Wage Committee recommendations are pending final approval at the March meeting.

- **Code of Ethics and Fraud Policy:** Treasurer Hafner led all present in the biennial review and acceptance of these policies.
- **Marijuana Ordinance:** With Council approval, Treasurer Hafner will be presenting the proposed amendment of our current ordinance to the Village attorney for his review.

## NEW BUSINESS:

- **Village of Pewamo Lyons Twp. Library Trustee:** Zita Schneider has agreed to serve in this role.

A **MOTION WAS MADE** by Trustee Jegla to approve Zita Schneider as the Village of Pewamo's representative on the Lyons Twp. Library Board. **MOTION SUPPORTED** by Trustee Meyers. Six votes in favor, none opposed. **MOTION APPROVED.**

- **Water/Sewer Rates for 2019/20 Fiscal Year:** Committee to review and present their recommendation at the March meeting.

## OLD BUSINESS:

- **Emergency Response Water Usage:**

- **Water Committee findings:**

- No Villages or Cities in the surrounding areas charge for water.
- Water is a part of the Mutual Aid Agreement under personnel and equipment.

It is the unanimous decision of the Water Committee to recommend that the Village of Pewamo does not charge for water to fight fires.

A **MOTION WAS MADE** by Trustee Jegla that the Village of Pewamo does not charge for water to fight fires.

**MOTION SUPPORTED** by Trustee Roe. Six votes in favor, none opposed. **MOTION APPROVED.**

- **Water Shut Off Policies:** It is recommendation of the Water Committee to decrease voluntary shut off to \$25 and turn on fees to \$25, and to bill the Water Ready to Serve fees monthly, along with the Sewer Ready to Serve and Meter Replacement fees.

A **MOTION WAS MADE** by Trustee Yerge to decrease voluntary shut off to \$25 and turn on fees to \$25, and to bill the Water Ready to Serve fees monthly, along with the Sewer Ready to Serve and Meter Replacement fees.

**MOTION SUPPORTED** by Trustee Wiggers. Six votes in favor, none opposed. **MOTION APPROVED.**

- **Water Shut Off Policy for Active Duty Military Personnel:** Water Committee unanimously recommends that fees be waived for military personnel if they are the property/home owners only.
  - The following fees will be waived if all requirements are met.
    - Water shut off and turn on
    - Monthly Ready to Serve for Water and Sewer Services.
  - Waived fees apply only if military personnel are called into active duty for a period of six months or more.

A **MOTION WAS MADE** by Trustee Heckman to adopt the Water Shut Off Policy for Active Duty Military Personnel as presented by the Water Committee. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed.

**MOTION APPROVED.**

### **Blight Concerns: No New Business**

## **FINAL ROUND TABLE DISCUSSION:**

**Dan Heckman:** Acknowledged the two water main breaks in recent months and thanked DPW for their work in addressing repairs and keeping things operating smoothly.

**Rob Sterner:** Questioned a possible scenario of getting another bank in Pewamo.

**Michael Yerge:** Due to additional fire training to become State certified, he will be missing the April meeting.

**Randy Zenk:** Will be on vacation from February 19 – 26. Dan Heckman, Mayor Pro-tem will be in charge.

A **MOTION WAS MADE** by Trustee Heckman to adjourn the meeting at 8:30. **MOTION SUPPORTED** by Trustee Jegla. Six votes in favor, none opposed. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski and will be presented for approval at the March 11, 2019 meeting.