

Village of Pewamo  
Regular Meeting Minutes  
July 13, 2015

Present: Randy Zenk, Dan Heckman, Michael Yerge, Aaron Schneider, Joe Lambert, Andrea Weber, Neal Spitzley, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner Guest: Bill Thelen

**President Zenk began the meeting at 7:00 with the Pledge of Allegiance.**

**Public Comment:** Bill Thelen began by commending Council, congratulating especially the new members for their involvement. He then informed Council of interest to build a home in a site at his development on Yates. The potential buyer has concerns regarding the mandatory sidewalk installation, as there are not any adjoining sidewalks currently in place. In the nine years that this development has been in existence there has been little activity, and Bill asked Council to re-consider this ordinance, which was adopted at the time of the development. President Zenk assured Bill that Council did not wish to cause any problems with future development in the Village and that a variance was possible. Bill thanked the Council before leaving the meeting.

**A MOTION WAS MADE** by Trustee Heckman to approve the meeting agenda as presented. **MOTION SUPPORTED** by Trustee Schneider. Six votes in favor, none opposed. **MOTION APPROVED.**

**President's Zenk's Comments to Council:**

- Meeting information was sent electronically this month instead of Clerk delivering meeting folders. Council supports this.
- President Zenk thanked members of Council who were available to attend the Wilbur-Ellis ground breaking ceremony on July 7<sup>th</sup>.
- Bi-weekly construction meetings are being held for the water project, with the next meeting scheduled for July 14<sup>th</sup> at 7:30. Some discussion followed regarding the project.

**Review of Regular Meeting Minutes, Account Activity, Payables and Receivables:**

**A MOTION WAS MADE** by Trustee Yerge to approve the information as presented. **MOTION SUPPORTED** by Trustee Lambert. Six votes in favor, none opposed. **MOTION APPROVED.**

**MOTION WAS MADE** by Trustee Heckman to add the Lyons Twp. invoice to the bills presented. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED.**

**DPW Report: Presented by Mike Scollon**

- Annual well testing results showed Pump #1 as good and Pump #2 as guarded, indicating that #2 is showing normal wear and may need work in the next couple years. DPW will adjust the pump usage accordingly. This will not affect water tower work in 2016.
- 2015 Consumer Confidence Report has been completed and posted in various locations in the Village. A copy will be provided to the Clerk and made available on the Village website.
- Lagoon Valve Repair: This will be done using parts that are currently in stock. Parts will be restocked at a cost of approximately \$500.
- Mike recommends that we budget \$2500 for repairs to the lagoon lift station pumps #1 & #2 in 2016/17.
- DPW will repair the sewer lead in the Higham Street cul-de-sac. Summer help, Nick Hoppes, makes it possible for the Village to complete without hiring an outside contractor, as most are too busy to do this job.
- Lynnelle Berkenpas of Fleis & Vandenbrink contacted Mike regarding the SAW Grant for sanitary and storm mapping and inspection. The Village will have a 10% match, estimated at \$22,487. Some of our match can be DPW labor contributed to the project. Lynnelle will meet with DPW before beginning.
- Crack Sealing will be done as soon as possible on the roads previously targeted. Work will be done on the best streets first as a means of preservation. Mike expects the \$10,000 budgeted will accomplish most crack sealing.
  - Trustee Lambert voiced concern about a pot hole on Pewamo Road, which he believes to be dangerous. Clerk to email the Ionia County Road Commission regarding this.
- DPW will be cutting out a portion of West Lincoln Street and using hot patch to repair. Nick Hoppes' help also makes this project possible for DPW to complete.
- Catch Basin Cleaning: Ionia County has been contacted, but Mike feels it's best to postpone until the State Street Project is complete.
- Zoning: A letter will be sent to a resident with an unlicensed vehicle that's been parked for an extended time.

### **Treasurer's Report: Presented by Carl Hafner**

- A USDA Fund has been added to the Treasurer's Report, with both the RRI & Bond Debt Reserve Funds having funds set aside for the 2015/16 Fiscal Year.
- Carl recommends setting aside funds quarterly from the Water fund for future loan payments.
- Property taxes are beginning to come in. Carl is researching the taxes assessed to Countryside Apartments.

### **Recreation Report: Presented by Aaron Schneider**

- A \$1000 grant was received from the Meijer Foundation to be used towards fence replacement in the park. This will be deposited in the General Account to replenish funds spent on fence replacement this spring.
- Aaron & Mike Scollon determined that the light not working in centerfield does not need to be replaced yet.
- Repair and replacement of the bathroom doors that were vandalized last summer is still in the works. Plywood has been used as a temporary fix. Mike Scollon will see if Gross Machine will have time to do this work during the upcoming winter months and have them ready by March 1, 2016.

### **NEW BUSINESS:**

- **Land Use Ordinance:** Council reviewed and discussed the proposed zoning ordinance which will be added as an addendum to current Zoning. Mike Scollon supports the drafted ordinance provided by the Village attorney.

**A MOTION WAS MADE** by Trustee Lambert to adopt Ordinance No. 2015-713 as presented. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED.**

- It will be made available on the website and a synopsis published in the Portland Review & Observer.

- **Potential Funds Available from Lyons Twp.:** Lyons Twp. may have funds available to contribute to special Village projects. Various needs that the Village may wish to present to them for their consideration were discussed. Further research will be done prior to presenting a request to the Township.
- **MML Worker's Comp Fund Trustees:** The Village has been invited to cast their vote for six individuals willing to serve as trustees for six open positions.

**A MOTION WAS MADE** by Trustee Lambert to vote for the six members willing to serve as trustees. **MOTION SUPPORTED** by Trustee Weber. Six votes in favor, none opposed. **MOTION APPROVED.**

- **Confusion Regarding Items Removed from Compost Site:** Logs from trees cut prior to the State Street Project had been sold and placed in the compost site and were awaiting pick up. Prior to being picked up by the buyer, they were cut and removed by a Village resident. Reimbursement was made to the Village for the logs taken and will be repaid to the buyer. However the individual later felt that this should not be necessary and requested half the money back. Council discussed and supports keeping the payment for the logs taken to reimburse the buyer. Council approves adding signage to the compost area indicating that materials are not to be removed without prior DPW approval. President Zenk will follow up with the citizen involved.

### **OLD BUSINESS:**

- **Fire Station Parking Violations:** Continued violations of the no parking north of the fire station are occurring. Members of the fire department are posting notices on the cars, but are seeking additional support. DPW will mark the street as a no parking area. Clerk will notify Ionia County Sheriff of the concern and seek their support.
- **Water Customers –no meters:** Mike Scollon is still working on getting quotes. To be revisited.

### **FINAL ROUND TABLE DISCUSSION:**

#### **Sandy Wolniakowski:**

Tony Schmitz has requested that a tree on his street be removed. Mike Scollon will inspect and trim as necessary. Sandy also requested permission to order more Village brochures to be placed at the Trailhead. Council supports this.

#### **Mike Scollon, Andrea Weber & Rob Sterner:**

Shared positive feedback they've received from visitors regarding the Trailhead and Pewamo St. Joseph's 5K Run.

**Randy Zenk:** Offered congratulations & thanks to those involved in hosting the Pewamo Car Show on July 9<sup>th</sup>.

Shared information on Michigan Coalition to Protect right of Ways-Mike Scollon to research this further.

**A MOTION WAS MADE** by Trustee Heckman to adjourn the meeting at 9:00. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the August 10, 2015 meeting.