

Village of Pewamo  
Regular Meeting Minutes  
July 11, 2016

Present: Randy Zenk, Dan Heckman, Michael Yerge, Neal Spitzley, Jim Cassel, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner Absent: Joe Lambert

**President Zenk began the meeting at 7:00 with the Pledge of Allegiance.**

**President Zenk called for review of the Meeting Agenda:**

**A MOTION WAS MADE** by Trustee Spitzley to approve the meeting agenda as presented. **MOTION SUPPORTED** by Trustee Yerge. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

**Presidents Zenk's Comments to Council:**

Rob Sterner has requested time off from July 12 through July 15. Mike Scollon supports this. Council also supports.

**Review of Regular Meeting Minutes, Account Activity, Payables, Project Invoices and Receivables:**

Council reviewed the information presented. Council agreed and Treasurer supported paying \$2,500 to Lyons Twp on July 15<sup>th</sup> as our first contribution to the resurfacing of Pewamo Road.

**A MOTION WAS MADE** by Trustee Yerge to approve the information presented, with the addition of Lyons Twp. **MOTION SUPPORTED** by Trustee Heckman. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

**Addendum to the above motion:**

**A MOTION WAS MADE** by Trustee Heckman to add the Miller Trucking invoice to the list of payables. **MOTION SUPPORTED** by Trustee Spitzley. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

**DPW Report: Presented by Mike Scollon**

- Mike led Council through a detailed review of his written report.
- Fencing of above ground pools was discussed and researched. Current Village Ordinances do not require this.
- Yard Fence: Discussion was held concerning fencing materials. Council supports the use of standard fencing materials and the current requirement to obtain a permit before installing a fence.
- Sidewalks: Mike Scollon informed Council of DPW's plan to replace areas of sidewalk which have been damaged or removed during tree removal or storm sewer repairs.
- Sewer and water services to new resident: A new residence on North State Street will require both sewer and water services. Mike informed Council that water service can be obtained by boring under State Street and Sewer services can be obtained by tapping into existing services. Council supports Mike's recommendations.
- Update on Water Service to Goodrich Brothers: Quotes were received from CL Trucking, Cook Bros and Pung Excavating, with Pung Excavating coming in as low bid. It was previously approved to award the job to Pung Excavating if they were low bid. It has also been confirmed by Al Goodrich that he will pay for half of the field drain tile. Mike will proceed as necessary with the engineers and contractors.
- Water Tower Update: The water tower project is complete and the new paint is expected to last 15 to 20 years, while normal inspections of the tower will continue.
  - Horizon Brothers have completed the majority of the check list, however, DPW is still waiting for the safety harnesses that Horizon Brothers Painting is required to provide.
- Storm Sewer repairs following the State Street project were done at the Dave Kramer, Tom Heckman, Michael Yerge, & Jeff Fink residences.
- Discussion of Street Repair: Mike presented Council with cost comparative information on black top and chip and fog seal. Much discussion followed regarding pros and cons to each product and relative cost.

**A MOTION WAS MADE** by Trustee Heckman to approve the chip and fog seal of West Lincoln Street from State Street to Spaulding, Jefferson west of the P-W Elementary parking lot driveway, and as much of South Higham Street and the cul-de-sac as can be done within the \$35,000 budget. This work will be done under the Ionia County contract price.

**MOTION SUPPORTED** by Trustee Yerge. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

- Four Way Signal on Main & State Streets: The current fixture is beyond repair. Mike is seeking three bids for a replacement. Council supports replacing the current signal.
- Water/Sewer Services Ordinance Amendments: Council reviewed and discussed Carl Hafner's drafts of the proposed amendments. Trustee Spitzley questioned the wording as it might pertain to code. Council supports Carl Hafner's recommendations to check with Ionia County Building Department for code clarification before submitting the information to the Village attorney to create final amendments.

**Treasurer's Report: Presented by Carl Hafner**

- **Equipment Replacement Fund:** Carl discussed the estimated schedule for equipment replacement with Mike Scollon. Carl recommends changing the current policy of monthly transfers of the equipment use revenue to the Equipment Replacement Fund from 25% to 75%. This can be changed as needed in the future, but will allow for more reserves to be set aside now for future equipment replacement.

**A MOTION WAS MADE** by Trustee Spitzley to change the monthly Equipment transfer from General to Equipment Replacement Revenue from 25% to 75% of equipment usage revenue. **MOTION SUPPORTED** by Trustee Heckman. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

**Recreation Report:**

- Carl Hafner continues to research cost to install steel in the pavilions ceilings.

**NEW BUSINESS:**

- **Ionia County Economic Alliance (ICEA)-Village membership and involvement:** Currently President Zenk serves as the Village representative and attends the ICEA's monthly meetings. He believes that there is great value in the ICEA and the Village involvement, but it is difficult to take time off work to attend all of the meetings. Sandy Wolniakowski has agreed to join Randy Zenk in representing the Village.

**OLD BUSINESS:**

- **Proceeding on the sale of the Fire Building:** Estimates to appraise the site have been obtained.

**A MOTION WAS MADE** by Trustee Heckman to contract Complete Appraisal Service to appraise the site of the existing fire building at a cost of \$1,750.00. **MOTION SUPPORTED** by Trustee Cassel. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

- **Fall Elections:** Those wishing to run for Village President or Village Trustee must submit their paperwork to the Village Clerk or the Lyons Twp. Clerk by July 20, 2016.
- **Tree Replacement:** Consumer's Energy has not decided if they will offer a tree replacement grant.
- **Mutual Date Lease Agreement:** To be addressed at a later meeting.

**FINAL ROUND TABLE:**

**Sandy Wolniakowski:**

**Portland Ambulance Service Agreement 2016-2017:**

**A MOTION WAS MADE** by Trustee Yerge to enter into contract with the City of Portland to provide ambulance service to the Village of Pewamo through the Portland Ambulance Service beginning July 1, 2016 for a period of one year at a per capita cost of \$5.75, with a total cost of \$2,696.75. **MOTION SUPPORTED** by Trustee Cassel. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

**Carl Hafner:** Carl has also been researching the possibility of using steel to repair the roof on the new building for the fire department. It may be not be our best option due to the structure of the roof.

**A MOTION WAS MADE** by Trustee Heckman to adjourn the meeting at 9:00. **MOTION SUPPORTED** by Trustee Cassel. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the August 8, 2016 meeting.