

Village of Pewamo
Regular Meeting Minutes
March 14, 2016

Present: Randy Zenk, Dan Heckman, Michael Yerge, Andrea Weber, Joe Lambert, Neal Spitzley, Jim Cassel, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner Guest: Boy Scouts Brendon Cassel & Liam Hair
President Zenk began the meeting at 7:00 with the Pledge of Allegiance.

President Zenk called for review of the Meeting Agenda: Clerk removed an item from New Business
A MOTION WAS MADE by Trustee Yerge to approve the meeting agenda as corrected. **MOTION SUPPORTED** by Trustee Cassel. Six votes in favor, none opposed, **MOTION APPROVED**.

President Zenk's Comments to Council: President Zenk thanked Council for nominating him for the Michael A. Guido Leadership and Public Service Award through the Michigan Municipal League.

Review of Regular & Special Meeting Minutes, Account Activity, Payables, Project Invoices and Receivables:

Gross Machine Shop and Custom Quality Homes approved for payment.

A MOTION WAS MADE by Trustee Yerge to approve the information presented, with the additions. **MOTION SUPPORTED** by Trustee Spitzley. Six in favor, none opposed. **MOTION APPROVED**.

DPW Report: Presented by Mike Scollon

- Flooding of driveways on State Street: Mike will follow up with Prein & Newhof.
- Backhoe Repairs: DPW will do the repairs, reducing the expense to parts only.
- Kubota ATV: Overheating, second time in for repairs. May be a cracked head with cost to repair \$3,000.
- Project Quotes Reviewed for Lagoon, Jefferson Street Sewer Extension and Steve Miller new build extensions.
 - Pung Excavating was low bid on all three projects.
 - Cost estimates presented by Mike Scollon also included asphalt restoration from Williams Asphalt.
 - Pung Excavating is also interested in doing the water main improvements for Goodrich Bros.

A MOTION WAS MADE by Trustee Heckman to contract Pung Excavating for the lagoon repair, W. Jefferson Street Sewer extension and the Steve Miller new build water and sewer extensions. **MOTION SUPPORTED** by Trustee Cassel. Six votes in favor, none opposed, **MOTION APPROVED**.

- Lift Station #1 on M-21 has a recurring blockage that DPW cannot resolve. CL Trucking has been contacted.
- Park restroom doors have been built Gross Machine Shop and are being painted.
- Pot holes on Lincoln will be filled with cold patch.
- Mike suggested a review of Village policy regarding responsibility of repair and hookup to Village Water & Sewer services. Council agrees to re-visit the ordinance.

Treasurer's Report: Presented by Carl Hafner

- A motion is needed to establish the rate for Village property taxes.

A MOTION WAS MADE by Trustee Cassel to maintain a tax rate of 12 mills. **MOTION SUPPORTED** by Trustee Spitzley. Six in favor, none opposed. **MOTION APPROVED**.

- CD for Equipment & Sewer funds was purchased with Independent Bank at rate of .99% for 15 months.
- MDOT Invoice for State Street Project: This is the last invoice until the project is formally closed in May.
- Local Streets: Prein & Newhof found an error in calculating the asphalt, resulting in added cost of \$29,335.50. Some of this may be USDA eligible. The project is not as far under budget as once thought.

A MOTION WAS MADE by Trustee Spitzley to approve payment of the MDOT bill of \$61,904.50. **MOTION SUPPORTED** by Trustee Heckman. Six in favor, none opposed. **MOTION APPROVED**.

A MOTION WAS MADE by Trustee Yerge to approve payment of the Village portion of the asphalt. **MOTION SUPPORTED** by Trustee Heckman. Six in favor, none opposed. **MOTION APPROVED**.

- Carl recommends the repayment of loans from Sewer to Major & Local begin in April. Council supports.

NEW BUSINESS:

- **Adoption of Budget Amendments for 2015/16 Fiscal Year**

A MOTION WAS MADE by Trustee Heckman to allow the Treasurer and Clerk to make final amendments to the current year budget as they deem necessary. **MOTION SUPPORTED** by Trustee Yerge. Six in favor, none opposed. **MOTION APPROVED**.

- **Adoption of Budget for 2016/17 Fiscal Year**

A MOTION WAS MADE by Trustee Spitzley to adopt the budget for the 2016/17 Fiscal Year. **MOTION SUPPORTED** by Trustee Cassel. Six in favor, none opposed. **MOTION APPROVED**.

➤ **Michigan Trail Magazine Ad**

A proposed ¼ page Pewamo ad, which includes three local businesses, was presented to Council. The Village portion will be under \$200. Council approves.

➤ **DPW Wage Increase**

A MOTION WAS MADE by Trustee Heckman to approve a 2% increase in DPW wages, as recommended by Wage Committee. **MOTION SUPPORTED** by Trustee Spitzley. Six in favor, none opposed. **MOTION APPROVED.**

➤ **Council Meeting Pay Policy-Removing pay for missed meetings**

A MOTION WAS MADE by Trustee Spitzley to remove any meeting pay for missed meetings. **MOTION SUPPORTED** by Trustee Yerge. Six in favor, none opposed. **MOTION APPROVED.**

➤ **St. Joseph's Festival: Park Rental & Barricading** Council supports this as done in the past.

➤ **MML Planning/Zoning Class**

- Planning Commission, Zoning Administrator and Council members are encouraged to attend.

➤ **Village of Fowler hosting "All Village Meeting": March 28th at 7:00**

OLD BUSINESS: (Not previously addressed)

➤ **Fire Department Site Update:**

- President Zenk, Jim Cassel and Michael Yerge attended the March meeting of Lyons Twp. Lyons Twp. Board has agreed to contribute \$20,000 toward this effort, with contributions of \$10,000 for two years.
- Council will research the process of selling the existing fire building.
- Michael Yerge is researching resources for donations to the project.
- Carl Hafner reviewed the draft of a purchase agreement created by Bruce Devereaux's attorney. Carl briefly touched on some details of the agreement.

A MOTION WAS MADE by Trustee Yerge to approve President Randy Zenk signing the final purchase agreement. **MOTION SUPPORTED** by Trustee Heckman. Six in favor, none opposed. **MOTION APPROVED.**

A MOTION WAS MADE by Trustee Yerge to approve the deposit of \$8,000 into an escrow account as required by the purchase agreement. **MOTION SUPPORTED** by Trustee Heckman. Six in favor, none opposed. **MOTION APPROVED.**

➤ **Water Meter Policy: To be reviewed by Water Committee**

FINAL ROUND TABLE:

Michael Yerge: Confirmed that Council is supportive of his efforts to solicit donations towards the refurbishment of the new fire building. Council is supportive.

Jim Cassel: Stated his desire to seek support from Firehouse Subs. Clerk offered her assistance.

Carl Hafner:

- Park Pavilion Ceilings: Showed Council sample material for the pavilion ceiling. Ralph Thelen will be providing an estimate to do the work.
- Zoning Map: Carl has done extensive research on the updating of our Zoning Map. He shared with Council printouts received from John Bush, which indicated the recommended changes. This will be further reviewed at the Planning/Zoning class.

Sandy Wolniakowski:

- Pure Green needs to confirm applications on Village grounds. Council supports spring and fall applications.
- Received complaints regarding a dog. Council recommends those with complaints contact Ionia County Animal Control.

Andrea Weber: This is Andrea's last meeting due to her family relocating outside of the Village. President Zenk and Council thanked Andrea for her time served on the Village Council.

A MOTION WAS MADE by Trustee Weber to adjourn the meeting at 9:03. **MOTION SUPPORTED** by Trustee Cassel. Six in favor, none opposed. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the April 11, 2016 meeting.