

**Village of Pewamo
Regular Meeting Minutes
March 13, 2017**

Present: Randy Zenk, Dan Heckman, Joe Lambert, Michael Yerge, Joni Jegla, Carl Hafner, Sandy Wolniakowski, Mike Scollon, & Rob Sterner Absent: Jim Cassel & Steve Meyers

Guests: Bob Shepard, Lester Shepard & Adam Ball

President Zenk began the meeting at 7:00 with the Pledge of Allegiance.

President Zenk invited Bob Shepard, Lester Shepard and Adam Ball to present to Council information regarding a new apartment building Shepard Investments plans to construct in Pewamo.

- Plans for design and construction were presented to Council.
- Mike Scollon informed Council that the project meets Zoning requirements and a Zoning Permit has been issued.
- Construction is expected to begin in approximately 60 days, with occupancy in one year.
- Council is supportive of the project and thanked Shepard Investments for their continued investment in the Village of Pewamo.

President Zenk called for review of the Meeting Agenda:

A MOTION WAS MADE by Trustee Yerge to approve the Meeting Agenda. **MOTION SUPPORTED** by Trustee Heckman. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

President Zenk's Comments: President Zenk has been in communication with Representative Calley's office regarding the Special Tribute requested by the Village. In the transition of office our request was lost, but is now being addressed by Representative Calley and has been sent to the Governor's Office.

Review of Council Regular Meeting Minutes, Account Activity, Payables, and Receivables:

A MOTION WAS MADE by Trustee Heckman to approve the information presented. **MOTION SUPPORTED** by Trustee Lambert. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

DPW Report: Presented by Mike Scollon

- The recent wind storm damaged Village trees at 249 Washington Street. After further inspection, Mike recommends that all three trees be removed. Council supports this.
- DPW has been trimming low hanging branches, which are accessible with their equipment.
- Water meters continue to benefit the Village. The average daily consumption for February was 25,000.
- Fire Station Update: DPW removed the chimney and did some patching of the roof.
 - Mike continues to research the relocation of the siren and generator.
- Basketball nets were hung on existing rims at the water tower courts.

Treasurer's Report: Presented by Carl Hafner

- CD renewed for 12 months at .035%
- Carl has contacted several companies the Village has business accounts with to verify the terms of our account. We will eliminate the Village Credit Card Policy, because the Village does not use credit cards.

Recreation Report: Presented by Joe Lambert

- Joe thanked DPW for hanging the nets, but has some concerns about existing rims.

NEW BUSINESS:

- **Adopting 2017/18 Budget:**

A MOTION WAS MADE by Trustee Heckman to adopt the Budget for 2017/18. **MOTION SUPPORTED** by Trustee Yerge. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

- **Adopting Budget Amendments:** Treasurer Hafner explained to Council that a recent review of current account activity was done by himself and the Clerk. Minor changes were made to the proposed amendments based on account activity.

A MOTION WAS MADE by Trustee Lambert to adopt the Budget Amendments for the 2016/17 fiscal year. **MOTION SUPPORTED** by Trustee Jegla. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

- **Adopting Rate Increases for Water & Sewer**

A MOTION WAS MADE by Trustee Yerge to increase Water Ready to Serve, Water Usage, Sewer Ready to Serve and Sewer Usage Rates by 2% effective April 1, 2017. **MOTION SUPPORTED** by Trustee Heckman. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

- **Adopting MERS Contribution Increase from 9.94% to 11.73%**

A MOTION WAS MADE by Trustee Yerge to increase contributions to MERS Retirement Fund to 11.73%, which is the rate recommended by MERS to better fund existing accounts. **MOTION SUPPORTED** by Trustee Jegla. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

- **Approve Amended Purchasing Agreement:** Carl Hafner led Council in a brief review of some proposed changes to the existing Village Purchasing Policy.

A MOTION WAS MADE by Trustee Lambert to adopt the Amended Village Purchasing Policy. **MOTION SUPPORTED** by Trustee Heckman. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

- **Performance Resolution for Governmental Agencies:**

A MOTION WAS MADE by Trustee Heckman to adopt the Performance Resolution for Governmental Agencies, allowing the Clerk to apply for the annual CPS Permit with MDOT. **MOTION SUPPORTED** by Trustee Yerge. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

- **Ice Skating on old tennis courts near water tower:** Council & DPW are open to this and will revisit next fall/winter.
- **500 S. State Street Water Service:** Unusually high usage resulted from a malfunctioning water softener. Mike Scollon said this is a well maintained and fairly new water softener, and he believes the problem could be related to the extensive work done on the Village water system. Council supports a one-time adjustment; however a copy of the invoice paid for the repair of the water softener must be on file with the Village prior to the adjustment.
- **All Area Meeting 3/27/17:** The Village of Muir will be hosting a meeting for all area villages on March 27th at 7:00 p.m. This is a voluntary meeting open to all members of Council and DPW.

Old Business:

- **Proceeding with Master Plan:** Letters will be sent to Lyons Township and Ionia & Clinton Counties to inform them of the Village Master Plan Update. Planning Commission will also be informed as soon as we have more direction from John Enos of Carlisle/Wortman.
- **New Cable/Telephone opportunities:** Dan Heckman is communicating with Dave Fox of Westphalia Broadband & Telephone regarding the possibility of them extending their service to our area.
- **Mutual Data Lease Agreement:** President Zenk will pursue this in the Spring.
 - Mike Scollon suggested that we include the availability of Wi-Fi in our Michigan Trail Ad. Clerk will check to see if making changes to the ad are still possible.

Blight concerns

- Plans to proceed with enforcement scheduled for April.
- Carl Hafner presented Council with a Blight Code Violation Response Process: Discussion followed.

A MOTION WAS MADE by Trustee Heckman to adopt the Blight Code Violation Response Process Policy as presented. **MOTION SUPPORTED** by Trustee Yerge. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

FINAL ROUND TABLE DISCUSSION: NONE

A MOTION WAS MADE by Trustee Lambert to adjourn the meeting at 8:40. **MOTION SUPPORTED** by Trustee Jegla. Four votes in favor, none opposed, two absent. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the April 10, 2017 meeting.