

Village of Pewamo
Regular Meeting Minutes
May 9, 2016

Present: Randy Zenk, Dan Heckman, Michael Yerge, Neal Spitzley, Jim Cassel, Joe Lambert, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner arrived at 7:45 Guests: Kyle Butler, Ionia County Prosecuting Attorney; Charles Fox, Charles Babcock; Lyons Twp. Supervisor

President Zenk began the meeting at 7:00 with the Pledge of Allegiance.

Public Comment:

Kyle Butler introduced himself and provided some personal history. Currently he is appointed to the position of Ionia County Prosecuting Attorney, but will be seeking election in the August primary.

Charles Fox was present to share concerns regarding blight violations in the Village. He also reported that the sidewalk between 105 & 119 W. Jefferson frequently has ponding water. DPW will investigate these matters.

Charles Babcock presented Council with a \$10,000 check from Lyons Twp in support of the purchase/renovation of the new site for the fire department. Charles also provided a list of Village owned property in the township and requested the Village review it and consider selling any unused parcels. The third topic presented for Council's consideration was a possible joint effort to address Pewamo Road improvements. This will be further discussed at a later date.

President Zenk called for review of the Meeting Agenda:

Trustee Spitzley pointed out the need to change the date listed on the agenda.

A MOTION WAS MADE by Trustee Heckman to approve the meeting agenda with the change of date. **MOTION SUPPORTED** by Trustee Yerge. Five votes in favor, none opposed. **MOTION APPROVED.**

Review of Regular Meeting Minutes, Account Activity, Payables, Project Invoices and Receivables:

Clerk added Dickinson/Wright USDA project invoice of \$175 to the list of payables. Further review and discussion of the information presented followed.

A MOTION WAS MADE by Trustee Yerge to approve the information presented, adding the Dickinson/Wright invoice.

MOTION SUPPORTED by Trustee Spitzley. Five in favor, none opposed. **MOTION APPROVED.**

DPW Report: Presented by Mike Scollon

- Mike Scollon did a walk through with Jason Washler and Crawford Contracting to address concerns following the 2015 State Street project. Mike informed Council of his opinion regarding contractor/engineer responsibility. Council supports Crawford Contracting attempting to resolve the issues, but also wishes to share concerns regarding engineering in a letter to Prein & Newhof. Mike Scollon will continue to work closely with both parties to address problem spots.
- Goodrich Brothers Water Service: Mike met with Tom & Steve Miller regarding an easement on their property for the water service. Council was apprised of terms of agreement. Mike will obtain firm figures from Pung Excavating before proceeding.
- Water Tower Improvements: During the draining of the tower, problems occurred with the controls on the VFD and with both pumps, resulting in a broken water main on East Street. Pung Excavating fixed the broken main. DPW continues to work on resolving VFD & pump issues. Beyond those concerns, the tower work seems to be progressing as expected. Council did request that the crew have a trash barrel on site and be more conscious of their debris and other trash.

Treasurer's Report: Presented by Carl Hafner

- Carl led Council in a brief review of the prepared Monthly Treasurer's Report.
- USDA Project Loan requirements continue to be monitored, including required interest and principal payments.
- Aaron Schneider has agreed to do the audit review and has been approved by Abraham & Gaffney. Based on figures provided by A & G, Carl suggests paying Aaron \$70/hr, with a cap of \$500.

A MOTION WAS MADE by Trustee Cassel to pay Aaron Schneider \$70/hr, with a cap of \$500 to review the audit as required. **MOTION SUPPORTED** by Trustee Heckman. Five in favor, none opposed. **MOTION APPROVED.**

- Carl presented Council various options of payment schedules for the repayment of loans from street funds back to sewer. Carl recommends a 20 year plan for Local Street and a 15 year plan for Major Street. There will not be interest charges added to these loans.

A MOTION WAS MADE by Trustee Yerge to adopt the payment plans as recommended by Treasurer Carl Hafner to repay funds borrowed from the Village Sewer System by the Village Street Funds for the 2015 projects. **MOTION SUPPORTED** by Trustee Cassel. Five in favor, none opposed. **MOTION APPROVED.**

Recreation Report: Presented by Joe Lambert

- DPW ordered crusher dust for the ball fields, and the fields are being floated daily.
- Rob Sterner asked if Council wanted the volleyball nets put up. Council supports this.

- Mike Scollon reported that more brush will be removed from the tennis court fencing and the apple tree will be removed if Rick Davarn does not object.

Committee Updates: Review was held of the Planning Commission meeting minutes from April 12, 2016. Discussion followed. The recommended Dumpster Ordinance will be revisited when the Treasurer and Clerk have such an ordinance ready for Council review and approval. Planning Commission plans to meet again on June 7, 2016 at 6:30

NEW BUSINESS:

- **Carlisle/Wortman Proposal: Tabled until June 2016**
- **Rezoning of Bill Thelen Property: Tabled until Planning Commission reviews.**
- **Sale of Fire Building:** President Zenk has been in communication with Ken Lane, Village Attorney regarding a proposal from an interested party. A defined legal process must be followed. Council will pursue this by first obtaining an appraisal of the site.
- **Fire Department Supplies:** Fire department will begin purchasing their own supplies, i.e. toilet paper and paper towels and submit the bills to the Village for payment.
- **Trailhead Additions:** The Village has received additional railroad equipment/tools from John & Rich Williams to display. Tony Thelen has agreed to build a display case for the tools. DPW will provide lighting to the display and add the additional rail and equipment. DPW will also be adding a pole with donated traffic signals and a sign inviting trail users to visit Pewamo.

A MOTION WAS MADE by Trustee Yerge to add the proposed displays to the Trailhead. **MOTION SUPPORTED** by Trustee Cassel. Five in favor, none opposed. **MOTION APPROVED.**

- **Capital Improvement Plan of Village Infrastructure:** As recommended in the Planning/Zoning Class, this should be done every 5 to 10 years. Council will revisit at a later date.
- **Tree Replacement Policy:** Mike Scollon recommends Council give consideration to tree replacement in the Village, suggesting the planting of ornamental, noninvasive trees in the Village street right of ways. Carl Hafner is researching Consumer's Energy tree grant and will report back to Council.

OLD BUSINESS:

- **Water Meter Policy & Water/Sewer Services:** Trustee Heckman met with Mike Scollon to discuss Mike's recommended revisions to the current Water Ordinance which would address Village/customer responsibilities as they relate to water meters and water services. Trustee Heckman had emailed these changes to Council. Council will review prior to the June meeting, with necessary ordinance amendments being approved after the review.

FINAL ROUND TABLE:

Neal Spitzley: Questioned the Little Free Library installation and registration. This will be done in conjunction with the Lyons Twp. District Library. It will be posted on the Village website and facebook page to inform the community.

Sandy Wolniakowski: Village has been asked to advertise in the State Pre-Final track program. Council decided to pay for advertising in State Final programs only.

Letters requesting support/donations for the new site for the fire department will be drafted and sent following Council's review of letter and the list of those from whom we wish to solicit support.

Joe Lambert: After receiving a complaint from Don Werner, the basketball rim has been removed from 116 E. Washington Street.

Dan Heckman: Suggested that the Village ad signage near the trail to attract trail users to downtown businesses. Clerk and DPW will research.

A MOTION WAS MADE by Trustee Heckman to adjourn the meeting at 9:10. **MOTION SUPPORTED** by Trustee Yerge. Five in favor, none opposed. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the June 13, 2016 meeting.