

**Village of Pewamo
Regular Meeting Minutes
November 9, 2015**

Present: Randy Zenk, Dan Heckman, Michael Yerge, Joe Lambert, Neal Spitzley, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner Absent: Andrea Weber

Guest: Lynnelle Berkenpas, Mary Lou Smith, Becky Yerge, Patrick Smith, Don Werner, Jim Cassel

President Zenk began the meeting at 7:00 with the Pledge of Allegiance.

Public Comment:

- Don Werner had issue with being charged for two weeks of garbage service when he was not home. Don had not informed the Village prior to leaving town and a credit was not issued. Council supports Village policy that previous notice is necessary to receive credit.
- Mary Lou Smith and her children shared concerns following the project. Clerk will contact Consumer's and Mike Scollon will follow up with project engineers.
- Becky Yerge has an area where grass was not planted near her house. DPW to check this in spring.
- Don Werner had issue with his driveway on State Street. Project engineers will be made aware.

Lynnelle Berkenpas, Fleis & Vandenbrink: Proceeding with SAW Grant:

- SAW Grant scope and procedures were reviewed and information left for further review.
- Council to complete professional services agreement prior to SAW Grant Project.

President called for review of the Meeting Agenda as presented:

- Christmas Decoration Contract was added to New Business.

A MOTION WAS MADE by Trustee Yerge to approve the meeting agenda with the addition to New Business. **MOTION SUPPORTED** by Trustee Heckman. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

President Zenk's Comments to Council:

President Zenk expressed appreciation to Mike Scollon and Rob Sterner for their assistance throughout the project.

Review of Regular Meeting Minutes:

- Carl Hafner presented an amendment to the October Meeting Minutes to include more detailed information to the Village Sidewalk Ordinance amendment, as required for the codification update.

A MOTION WAS MADE by Trustee Lambert to approve the minutes as amended. **MOTION SUPPORTED** by Trustee Spitzley. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

Review of Account Activity, Payables, Project Invoices and Receivables:

- Meter replacement funds to be used to pay SLC invoices.

A MOTION WAS MADE by Trustee Heckman to approve the information as presented. **MOTION SUPPORTED** by Trustee Yerge. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

DPW Report: Presented by Mike Scollon

- New tires will be needed for pickup and two for the dump truck before winter.
- Catch basin cleaning is scheduled to be completed this week.
- Friday, November 13th will be the last day for leaf pick up.
- Water pit meters to be replaced next May.
- Lagoon discharge to take place November 21 – 25.
- Lagoon work in the spring will cost approximately \$20,000.
 - Mike will contact contractors this fall for estimates.
- Crack sealing has been completed with the exception of West Lincoln, West Jefferson and Higham south of Leona. These streets will need chip sealing with a fog coat. The Village to budget for this in the next year.
- Trustee Heckman questioned the patch work done by Reith-Riley on West Lincoln. Mike Scollon will see if additional hot or cold patch is needed.
- 25 tons of road salt has been purchased and delivered.
 - Village of Westphalia purchased 5.1 ton from Pewamo.

Treasurer's Report: Presented by Carl Hafner

- Carl led Council in a review of his written report, noting project funding and expenses.
 - The first interest payment is due on the USDA loan. Carl recommends paying this from Water funds and not from the Debt Relief Fund. Council supports this.

Recreation Report: Joe Lambert had nothing to report from the Recreation Committee.

- Dan Heckman informed Mike Scollon that Rick Davarn has given permission to trim growth from tennis court fencing and to remove the apple tree branches. Mike will talk with Rick prior to doing any of this work.

NEW BUSINESS:

- **Fire Department Site Update:** Mike Yerge provided Council with his report regarding the Devereaux building on Main Street. This same report had been shared with Lyons Twp. in an effort to garner their support.
 - President Zenk has also communicated with Charles Babcock of Lyons Twp.
 - Mike Scollon recommends that an inspection of the building be done. Council supports this.
 - Clerk will check with Village attorney regarding a land contract as a purchase option.

A MOTION WAS MADE by Trustee Heckman to approve an inspection of the site, with cost not to exceed \$2,000.

MOTION SUPPORTED by Trustee Lambert. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

- **Dumpster Ordinance:** To be referred to the Planning Commission.
- **Electrical Service for Christmas Decorations:** Clerk to check with Chris Thelen of Consumer's Energy.
- **Mural Grant:** Clerk is researching grant potential to add to our existing mural. Council supports this.
- **Mutual Data Contract:** The current contract between the Village and Mutual Data for their equipment on the water tower is expired. Clerk to advise Mutual Data of this and of the work to be done on the water tower next spring and summer.
- **MERS:** Employee retirement plan continues to be monitored for its feasibility by MERS. Rate changes in the future may be necessary.
- **Christmas Decorations:** This is the last year of our current contract. A decision on future contracts will not be made until the need for future electrical service on the poles to support the decorations has been addressed.

OLD BUSINESS:

- **Un-metered Water Customers:** A small number of services are unmetered due to the extensive work necessary to install meters. This will be reviewed and addressed as determined, along with the pit meters in May.

FINAL ROUND TABLE:

Dan Heckman: Ken Martin is requesting permission to have a canvas hoop structure on his property. Council had considered this request last December, with a decision made in January 2015 not to allow these structures. A letter will be sent to Ken Martin explaining the Council's decision as it pertains to Zoning.

Carl Hafner: A semi left a large rut on State Street in front of Jeff Fink's house. DPW plans to repair ruts in the spring, but will check if attention is necessary prior to spring.

Mike Scollon: A vehicle on Jefferson Street that was in violation has been moved.

Michael Yerge: Reported a car in violation of Zoning Ordinances. A letter will be sent.

A MOTION WAS MADE by Trustee Lambert to adjourn the meeting at 9:35. **MOTION SUPPORTED** by Trustee Heckman. Four votes in favor, none opposed, one absent. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the December 14, 2015 meeting.