

Village of Pewamo  
Regular Meeting Minutes  
October 10, 2016

Present: Randy Zenk, Dan Heckman, Michael Yerge, Neal Spitzley, Jim Cassel, Joe Lambert, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner

**President Zenk began the meeting at 7:00 with the Pledge of Allegiance.**

**President Zenk called for review of the Meeting Agenda:**

A **MOTION WAS MADE** by Trustee Yerge to approve the meeting agenda as presented. **MOTION SUPPORTED** by Trustee Heckman. Five votes in favor, none opposed. **MOTION APPROVED.**

**President Zenk's Comments:** Due to relocation, Neal Spitzley did not seek re-election and will no longer be serving on the Council. President Zenk thanked him for his service on Council and to the Village during the past two years. Council joined in their support and best wishes for Neal.

**Review of Council Regular Meeting Minutes, Account Activity, Payables, Project Invoices and Receivables:** Clerk presented invoices from Weber Plumbing and Pung Excavating to be added to the list of payables. Mike Scollon informed Council that there are approximately \$1,500 additional expenses related to the Goodrich water main expansion.

A **MOTION WAS MADE** by Trustee Heckman to approve the information presented, with the addition of the two invoices. **MOTION SUPPORTED** by Trustee Cassel. Five votes in favor, none opposed. **MOTION APPROVED.**

**DPW Report: Presented by Mike Scollon**

- Diane Cherpes requested trees to replace the two removed by the Village. Mike suggests that we use the same type of trees the Village will be planting for the Consumer's tree grant. Council approves.
- Leaf pick up will begin on Monday, October 17<sup>th</sup> and occur Mondays and Thursdays through November 11<sup>th</sup>.
- Kubota RTV is overheating again and will be taken to Williams.
- Bob Simon has concerns regarding drainage on his property. Mike explained to Council the options available to address these concerns. In any case, it will be necessary for Bob to run a tile. Council supports connecting the tile into the Washington Street storm drain. Village DPW to assist with this connection and be available to advise or answer neighbor's questions as needed.
- Parts to repair the fire hydrant on the corner of State and Main are in. DPW will complete repairs to the hydrant and the hole in the road near the hydrant as soon as possible.
- Mike updated Council on the status of relocating meter pits.
- Four way stop light is ready to install and waiting for equipment to arrive to do so.

**Treasurer's Report: Presented by Carl Hafner**

- CD renewed at Independent Bank
- The street work done in conjunction with the 2015 water projects resulted in a deficit to both Local & Major Street funds. While a plan is in place to address this, it is also necessary to file a Deficit Reduction Plan with the State of Michigan. The plan drafted by the treasurer and clerk were presented to Council for their review, which included transfers from the General and Major Street Funds to the Local Street Fund. It is necessary that street expenditures be closely monitored until deficits are eliminated.

A **MOTION WAS MADE** by Trustee Lambert to approve the Deficit Reduction Plan. **MOTION SUPPORTED** by Trustee Yerge. Five votes in favor, none opposed. **MOTION APPROVED.**

- The current budget was reviewed by the Clerk and Treasurer and Carl presented their recommendations for necessary amendments.

A **MOTION WAS MADE** by Trustee Yerge to adopt the amendments as presented. **MOTION SUPPORTED** by Trustee Heckman. Five votes in favor, none opposed. **MOTION APPROVED.**

**Recreation Report: Presented by Joe Lambert**

- Joe thanked DPW for installing the basketball rim at the water tower court.
- He spoke briefly about the success of the P-W Football team and the support given by the community.
- Mike Scollon reported that the park restrooms will be closed prior to Halloween.

**NEW BUSINESS:**

- **Granger Waste Service Contract Extension:** Council reviewed the proposal presented by Granger for a five year extension of the Village service contract which will expire in May of 2017.

A **MOTION WAS MADE** by Trustee Heckman to adopt the contract extension. **MOTION SUPPORTED** by Trustee Cassel. Five votes in favor, none opposed. **MOTION APPROVED.**

- **Proceeding on Devereaux building-Mike Yerge to report:** Mike met with Mary Swanson of Swanson Design Studios to discuss architectural services to assist with the renovation of the existing building for the new Fire Station. The proposal to do this work at a cost of \$4,500 was presented to Council.

**A MOTION WAS MADE** by Trustee Heckman to proceed with Swanson Design Studio at the cost of \$4,500.

**MOTION SUPPORTED** by Trustee Lambert. Five votes in favor, none opposed. **MOTION APPROVED.**

- **FOIA Request Mandatory for Personal Information:** While all wages for employees of public entities are public information, the clerk is not clear if Village policy requires a FOIA request to release them.

**A MOTION WAS MADE** by Trustee Heckman to require a FOIA request prior to releasing any wage or personal information. **MOTION SUPPORTED** by Trustee Yerge. Five votes in favor, none opposed. **MOTION APPROVED.**

- **MML Vote for Board of Directors:** Council supports the two incumbent Directors seeking re-election.

#### **OLD BUSINESS:**

- **Update of Tree Grant:** The Consumer's Energy Tree Grant that Carl Hafner applied for on behalf of the Village has been awarded. Carl and Mike Scollon are working closely to fulfill the requirements of the grant prior to November 14, 2016. This will allow for the planting of 25 trees in the Village right-of-way. Clerk to publish the location of the new trees in the Village window and information regarding this on the Village Facebook page.
- **Tree Policy:** Carl Hafner presented to Council a draft of a Tree Policy or Ordinance. He requested that Council review this closely prior to the November meeting.
- **Mutual Data Lease Agreement:** President Zenk has not been able to arrange a meeting with Mutual Data.

#### **FINAL ROUND TABLE DISCUSSION:**

**Neal Spitzley:** Neal expressed that his time spent on Council was a good experience and offered to be of assistance in the future if he was needed.

**Mike Scollon:** Mike reported that there were 8 shrubs east of the tennis court that seem to have been damaged by chemicals used to kill trees that had grown up in the landscaping. DPW will test the soil before replacing them next spring or summer. Mike also questioned if depreciation had any impact on the deficit reduction. Carl reported that we did not believe that to be the case.

**Carl Hafner:** Money will be taken from a CD in November to pay for the Devereaux building.

**Sandy Wolniakowski:** Michigan Trail Magazine has requested that we renew our advertisement. Council supports this. Clerk to check with local businesses regarding their participation.

**Joe Lambert:** Questioned if there were any Village policies regarding the raking of leaves. Council reported there are no policies mandating leaf raking.

**Dan Heckman:** Dan would like us to research the possibility of getting a traffic count on Pewamo Road. He also questioned if the Village had sent a letter to Lyons Township thanking them for their investment in resurfacing Pewamo Road. Council supports both recommendations. Dan also questioned the next review of the water/sewer rates. Carl Hafner and Council recommend this be done prior to the next budget.

**A MOTION WAS MADE** by Trustee Spitzley to adjourn the meeting at 9:15. **MOTION SUPPORTED** by Trustee Lambert. Five votes in favor, none opposed. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the November 14, 2016 meeting.