

**Village of Pewamo
Regular Meeting Minutes
October 14, 2019**

Present: Randy Zenk, Dan Heckman, Michael Yerge, Jacob Wiggers, Tanner Roe, Steve Meyers, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner (arrived at 8:00) **Guests:** Pat Distel, Shawn Bates

President Zenk began the meeting at 7:00 with the Pledge of Allegiance.

Public Comment:

- **Pat Distel** had a question for Mike Scollon. Mike will research before answering.
- **Shawn Bates-Fleis & Vandenbrink Engineer** Shawn and Mike Scollon inspected East Street to determine the scope of the project, which includes water, street and drainage upgrades. Shawn discussed the benefits of creating a “Shovel Ready” project in the case of possible grants or other funding options. Council and Treasurer Hafner will review information provided by Shawn and determine how to move forward.

Review/Approval of Meeting Agenda

Clerk added MML voting for Director and Jerry & Marie Miller Land Lease Renewal to New Business:

A MOTION WAS MADE by Trustee Wiggers to approve the Meeting Agenda with additions to New Business.

MOTION SUPPORTED by Trustee Roe. Five votes in favor, none opposed. **MOTION APPROVED.**

President Zenk’s Comments to Council:

- President Zenk continues his involvement on the Ionia County Rural Task Force and will research the possibility and timing of presenting State Street for future Rural Task Force funding.
- President Zenk reminded Council that we still have an open Council seat. It would be a one-year appointment until the 2020 elections.

Review of Council Regular and Special Meeting Minutes, Account Activity, Payables, and Receivables:

A MOTION WAS MADE by Trustee Yerge to approve information presented. **MOTION SUPPORTED** by Trustee Meyer. Five votes in favor, none opposed. **MOTION APPROVED**

DPW Report-Presented by Mike Scollon

- Fire hydrant nozzles have been received and will be installed.
- Update on Siren Timer: Mike is communicating with West Shore, the company that installed the siren. He has also researched systems in place in the City of Portland and other neighboring communities.
- Leaf Pick Up: Will take place on Mondays and Thursdays, beginning October 21st and ending November 14th. After November 14th, residents will need to bag their own leaves and take them to compost.
- Storm Drain Issue: A resident on North State Street was not connected to the Village Storm Drain during the State Street project and is experiencing basement flooding. Pung Excavating will correct this before frost sets in.
- Consumer Tree Grant- Mike expects tree planting to begin this week.
- Park Restrooms- Will be closed for the winter by the end of October.

Treasurer’s Report: Presented by Carl Hafner

- Treasurer Hafner asked if there were questions regarding his Monthly Treasurer’s Report. None presented.
- Delinquent taxes have been received from Ionia County Treasurer.
- Independent Bank met with Carl and Sandy and presented various banking options. Carl does not expect to make any changes until the new fiscal year.

Recreation Report: No New Business

Committee Updates: No New Business

NEW BUSINESS:

- **Audit Review:** Treasurer Hafner led Council in a brief review of audit information, reporting that the audit went well. The auditors also completed the Act 51, F65 and Qualifying Statements.
- **Approve Deficit Elimination Plan:** Treasurer Hafner presented the Deficit Reduction Plan for Major and Local Streets. Deficits in these funds will be eliminated in the fiscal year ending 3/31/20.

A MOTION WAS MADE by Trustee Heckman to approve the Major and Local Streets Deficit Elimination Plan as presented. **MOTION SUPPORTED** by Trustee Roe. Five votes in favor, none opposed. **MOTION APPROVED**

- **Transfer \$15,000 from Major to Local Streets:** As part of the Local Streets Deficit Elimination Plan, Treasurer Hafner recommends a \$15,000 transfer from Major Street to Local Street Fund.

A MOTION WAS MADE by Trustee Yerge to approve the \$15,000 transfer from Major and Local Streets. **MOTION SUPPORTED** by Trustee Meyers. Five votes in favor, none opposed. **MOTION APPROVED**

- **St. Joseph's request for Variance:** Mike Scollon, Zoning Administrator, explained the Zoning Variance request received from St. Joseph's Catholic Church. Proper notification of those within 300' of the site, as well as publication will be done. The public meeting to address the request will be on November 11th at 6:00 p.m. in the Pewamo Community Center.
- **Update Zoning to Clarify the Council acts as Zoning Board of Appeals:** In the absence of any appointed Zoning Board of Appeals, John Enos, Village Planner, recommends a change to the Village ordinance.

A MOTION WAS MADE by Trustee Yerge to amend the Village of Pewamo Zoning Ordinance Section 153.030 to *"The Legislative body of the Village of Pewamo may act as a Zoning Board of Appeals and may establish rules to govern its procedure as a Zoning Board of Appeals."* **MOTION SUPPORTED** by Trustee Heckman. Five votes in favor, none opposed. **MOTION APPROVED**

- **Sesquicentennial Park Lease:** President Zenk has been contacted by Jerry Nickel regarding the ten-year lease which expires this year. Mr. Nickel proposes another ten-year lease, increasing the annual lease amount from \$500 to \$750.
 - Treasurer Hafner informed Council of the assessed value of the property, as well as the annual property taxes paid by Mr. Nickel.
 - Discussion by Council followed. President Zenk will contact Mr. Nickel to present Council's offer.
- **Policy for Naming Village Public Places:** Treasurer Hafner presented a draft of the policy to Council. President Zenk asked Council to review and notify Treasurer Hafner if they had suggested changes/concerns before the November regular meeting.
- **Street Light Update:** Clerk informed Council that recent changes by Consumer's Energy of our street lights to LED had resulted in a credit. It is expected that LED lights will result in future cost savings.
- **Trail Magazine Ad:** Council approves renewal of the ad.
- **Enrich Donation Request:** The Village is not legally able to make this donation.
- **MML Director Vote:** Council supports the incumbent candidate for Director.
- **Jerry & Marie Miller Land Lease:** Clerk informed Council that the lease expires November 1st.

Old Business:

- Power in Park Restrooms: Diversified Powertec will complete this work by 10/31/19.
- Catch Basin by Fire/Rescue: To be addressed in the spring of 2020.
- Emergency Response Water Usage Policy for Fire Departments & Lyons Twp.-Michael Yerge & Mike Scollon to review and correct language.

Blight concerns: Mike Scollon, Zoning Administrator, requested a letter be sent regarding a blight issue on Main Street.

FINAL ROUND TABLE DISCUSSION:

Sandy Wolniakowski: Clerk shared communications received regarding Lyons Twp. District Library.

A MOTION WAS MADE by Trustee Heckman to adjourn the meeting at 8:35. **MOTION SUPPORTED** by Trustee Yerge. Five votes in favor, none opposed. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski and will be presented for approval at the November 11, 2019 meeting.