

**Planning Commission
Special Use Permit
Meeting Minutes
January 7, 2021**

Present: Tony Schafer, Don Stump, Kim Thelen, Randy Zenk, Bill Thelen, Diane Thelen, Jason Hafner, Kerri Smith, Alexandra Winkler, Andy & Marci Thelen

The meeting was called to order by Tony Schafer at 6:33 p.m.

Andy & Marci Thelen spoke to those present, giving details regarding the proposed eight bed Adult Assisted Living/Foster Care facility.

Egress windows will be added, as well as a screened in porch. This will be a private pay facility, with an estimated open date of 6/1/2021. Construction is scheduled to begin in spring.

Conditions proposed by Village:

- 1) If business changes to something other than an adult assisted living/foster care home, it would have to go before Planning Commission again.
- 2) Natural Barriers: Keep as they are.
- 3) Keep trucks out of neighborhood, requesting they use entrance off M-21

Other Notes:

ATM will remain

Facility:

Would all be safely locked

Will have medication locked

Will be staffed 24/7 and security

Staff: Four certified nursing assistants and Marci, with one member of staff present overnight

Marci plans to hire local if people are qualified.

Chairman Schafer made a motion to allow usage with the following conditions attached:

- **Change of Usage: Must come before the board if the facility changes its usage.**
- **Natural Barriers: Must be maintained.**
- **Delivery Traffic: Will use the M-21 entrance to the facility**

Three votes in favor, none opposed. Motion passed; Special Use Permit granted.

Meeting continued regarding the vacant seat on Planning Commission. Kerri Smith is interested. Commission will contact her.

Meeting Adjourned at 7:13 p.m.

These minutes are respectfully submitted by Kim Thelen.