

Village of Pewamo
Regular Meeting Minutes
September 14, 2015

Present: Randy Zenk, Dan Heckman, Michael Yerge, Aaron Schneider, Joe Lambert, Andrea Weber, Neal Spitzley, Carl Hafner, Sandy Wolniakowski, Mike Scollon, Rob Sterner

President Zenk began the meeting at 7:00 with the Pledge of Allegiance.

President's Zenk's Comments to Council:

- President Zenk informed Council that Lynnelle Berkenpas from Fleis & Vandenbrink will not be attending the meeting due to illness.
 - The State of Michigan request confirmation that the Village of Pewamo wishes to proceed with SAW Grant. Council supports proceeding. Clerk to contact Jessica Ferris of the Revolving Loan Department.
- Michigan Municipal League request Village participation in their election of Board of Directors. Council supports candidates seeking positions.

President called for review of the Meeting Agenda as presented:

A MOTION WAS MADE by Trustee Heckman to approve the meeting agenda, removing Lynnelle Berkenpas. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED.**

Review of Regular Meeting Minutes, Account Activity, Payables, Project Invoices and Receivables:

A MOTION WAS MADE by Trustee Yerge to approve the information as presented, adding Elhorn, Williams Asphalt & Block Party bills to the payables. **MOTION SUPPORTED** by Trustee Lambert. Six votes in favor, none opposed. **MOTION APPROVED.**

DPW Report: Presented by Mike Scollon

- **Compost Improvements:** Bunker Blocks and new signage are in place. Gate to be installed.
- **Broken residential water service:** Property owner has installed new service and moved the meter into the house. Water Committee and Mike Scollon offered their recommendations to Council regarding water lost during break. Council supports recommendations.
- **Boil Water Notice:** Mike informed Council of procedures following e coli found in one fire hydrant, resulting in DEQ issuing the boil water notice.
- **Water System Improvements:** Hook ups to the new system have resulted in some plugged water meters, which DPW has resolved. There have also been three broken water mains, one that the DPW continues to chase so that it can be repaired.
- **Asphalt Repair on Lincoln and Higham Streets:** Williams bid is in. Mike will get two more estimates.
- **Crack Sealing:** Wolverine Seal Coat has not completed the job. Scodeller Construction will do the work at the same price Wolverine Seal Coat quoted. Work to be completed prior to 10/1/15. Clerk to send letter to Wolverine Seal Coat informing them their services are no longer needed.
- **State Street Property Boundaries:** Mike informed Council of confusion regarding property boundaries west of the fire station. All parties involved have been made aware of the boundaries as we understand them and seem to be in agreement. Clerk to order a sign stating No Parking-Delivery Only.
- **Zoning Permits:** Copies of Zoning permits issued will be forwarded to the Ionia County Building Department.
 - A new house is scheduled to be constructed on South Yates Street.
 - In the case of construction without permits, a letter will be sent to the property owner informing them of the need for a permit and Ionia County Building Department will also be notified.
- **State Street Construction:** A resident experienced problems with their Sanitary Sewer. The contractors working on State Street have addressed the problem.
- **Wilbur-Ellis:** Hook ups to Village water and sewer are still being arranged.

Treasurer's Report: Presented by Carl Hafner

- Some taxes remain outstanding.
- Carl continues to manage funds allowing for Debt Service and the payment of Project Bills.

Recreation Report: Presented by Aaron Schneider

- Previous discussion was held on signage at the park to recognize Wilbur-Ellis's & Meijer's contribution towards fencing. Clerk will follow up with Wilbur-Ellis regarding this.

NEW BUSINESS:

- **Employee HCSP Contributions:** DPW wishes to increase their contributions into the MERS HCSP plan, and this requires Council approval.

A MOTION WAS MADE by Trustee Weber to approve increased contributions by DPW employees into their HCSP Plan. **MOTION SUPPORTED** by Trustee Heckman. Six votes in favor, none opposed. **MOTION APPROVED.**

- **Lincoln/State Street Intersection:** Following the repair of the water main breaks on the north side of Lincoln Street much of the asphalt has been removed. Mike suggests returning this to gravel as the street was wider than necessary. Council supports this. Mike will talk with Tony Schmitz, property owner near the site.

OLD BUSINESS:

- **Sidewalk Ordinance:** The Street Committee met to review the current policy and offered their thoughts on the matter. Some discussion followed. This will be revisited at a later date.
- **Golf Cart & ORV Ordinances:** The Street Committee met and researched ordinances/laws, and presented a draft of two ordinances pertaining to both Golf Carts and ORV's on Village Streets. These will be forwarded to our Village attorney for his review and adaptation.
- **Lyons Twp. Funds:** Research continues regarding the best way to address the Fire Department space issues.
- **Village Tree Replacement Policy:** Five trees were removed during recent projects. Residents will be advised that they will be reimbursed up to \$100 for tree replacement outside Village right-of-way. Mike Scollon must approve the site and a receipt must be presented for the cost of the tree prior to reimbursement.
- **Unmetered Water Customers:** Mike is waiting to hear back from the plumber.
- **The Little Free Library Book Program:** Neal advised that the Lyons Twp. Library may be able to help in the effort. Clerk will pursue.
- **Fiber Optics Right-of-Way:** The Village has received a request to allow fiber optics in the State Street right-of-way. Clerk to contact the Village attorney prior to the Village entering into any contract.

FINAL ROUND TABLE DISCUSSION:

Aaron Schneider: This will be Aaron's last meeting due to his move from the Village. He thanked Council and said he has enjoyed his time serving as a Trustee.

Dan Heckman: Dan shared concerns regarding the speed that drivers are traveling at in the Village, especially in the construction zones and questioned the use of flag personnel for safety.

Randy Zenk: Randy thanked Aaron Schneider for his service on Council, noting his many contributions to the Council and Village.

A MOTION WAS MADE by Trustee Heckman to adjourn the meeting at 9:35. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED.**

These minutes are respectfully submitted by Sandy Wolniakowski, Village Clerk, and will be presented for approval at the October 12, 2015 meeting.