

Village of Pewamo
Regular Meeting Minutes
May 13, 2024

Present: Randy Zenk, Dan Heckman, Dale Winsor, Jane Martin, Michael Yerge, Jacob Wiggers, Brett Thelen, Kohl Falor, Rob Sterner, Sandy Wolniakowski, Carl Hafner **Guest:** Wanda Zenk

President Zenk began the meeting at 7:00 with the Pledge of Allegiance.

Review/Approval of Meeting Agenda:

Zoning Application Review was added to New Business.

A MOTION WAS MADE by Trustee Heckman to approve the Meeting Agenda with the addition. **MOTION SUPPORTED** by Trustee Martin. Six votes in favor, none opposed. **MOTION APPROVED**

President Zenk's Comments to Council:

Village Clean Up Day went well. Kohl, Rob & President Zenk were present to assist and supervise.

Review of Regular Meeting Minutes, Account Activity, Payables, and Receivables:

A MOTION WAS MADE by Trustee Winsor to approve the information presented. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED**

Guest: Wanda Zenk presented information and asked questions of Council regarding the Good Samaritan Annual Charity Ride on June 22. The event will start and depart from St. Joseph's and end in downtown Pewamo. Along with the participants in the ride, food vendors and bands will be present.

Wanda requested closure of the four corners from approximately noon to 10:00 p.m.

Village will assist with set up by placing picnic tables and will provide trash barrels and barricades. US Flags will also be hung.

Council requested notice of street closures be placed on the entrances to the Village by the event sponsors.

DPW Report: Kohl Falor

- **Water Assessment Completed**
- **Battery Back Up Replacement of Generators Completed**
- **DPW Lighting:** Kohl got an estimate to update the lighting in the DPW in the amount of \$690. Council supports.
- **SCADA Alarm and Monitoring Update for Water and Sewer Systems:** Kohl's been communicating with both Windemuller and RS Technical to update and improve the SCADA systems. Windemuller's approach to the update is lacking. Kohl would like to proceed with RS Technical. Both Muir and Westphalia use their system and are very satisfied. The total cost will not exceed \$52,000 and will be split between Water and Sewer Funds.

A MOTION WAS MADE by Trustee Heckman to approve proceeding with RS Technical at a cost not to exceed \$52,000.

MOTION SUPPORTED by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED**

- **Lagoon Discharge Completed and Uneventful**
- **Hydrant Flushing/Exercising:** Completed throughout the Village
- **DPW Leak & Park Toilet Repair:** Fowler Plumbing is addressing the necessary repairs.
- **DPW Door/Windows:** The DPW office door must be replaced. Kohl proposes adding two windows to the office. Darrel Heckman gave a quote of \$5,000 to complete the work.

A MOTION WAS MADE by Trustee Yerge to hiring Darrel Heckman to complete the job at a cost of \$5,000. **MOTION SUPPORTED** by Trustee Wiggers. Six votes in favor, none opposed. **MOTION APPROVED**

- **Fire Hydrants:** Kohl would like to paint the fire hydrants. Trustee Heckman suggested he borrow the Village of Muir's paint sprayer. Trustee Heckman also suggested that we number our fire hydrants.

Treasurer's Report: Carl Hafner

- **Monitoring of Budget and Management of Funds for Truck Purchase Continues**

Recreation Report:

- **Park Improvements/SPARK Grant:** Paula Lawrence of RJM Design met with Village President, Clerk and DPW for a final review of the project plans. The plans will then be submitted to DNR for their approval before going to bid. Target completion date is November 2024 or Spring of 2025 depending upon bid results.

Committee Updates:

- **Street Committee Meeting 4/9/24:** Street Committee met to review Village streets and form a maintenance plan. The chip sealing plan for 2024 was submitted to Ionia County for their review. We have not heard back from them yet.
 - **Street Maintenance Schedule:** Trustee Thelen requested a history of street maintenance completed. Clerk and Treasurer will work to complete this.

New Business:

- **Portland Ambulance Contract:**

A MOTION WAS MADE by Trustee Heckman to approve the Portland Ambulance contract for the next three fiscal years, with rates of \$30, \$31 & \$32 per year. **MOTION SUPPORTED** by Trustee Winsor. Six votes in favor, none opposed. **MOTION APPROVED**

- **Sesquicentennial Park Lighting:** Clerk presented information for replacing the aged and damaged light poles. Trustee Thelen will research further.
- **St. Joseph's Festival Parade & Pickle Ball Tournament-June 9th** Council supports but cautions against placing any holes in or using paint to mark the streets
- **P-W Elementary Pirate Pete Adventure Challenge-May 31st**
- **Compost Area:** President Zenk would like to have Kohl consider ways to improve the site.
- **Master Plan Update:** The Village Master Plan is scheduled for review and updating. Prior to doing so, John Enos of Carlisle/Wortman will conduct a short workshop for Council & Planning Commission in the fall.
- **Blossom Time Playground Equipment:** Council supports scrapping the old playground equipment with the exception of relocating one piece to the Trailhead.
- **Higham Street Playground:** This playground will be eliminated. An individual has expressed interest in the wooden structure. Council supports allowing them to have it as long as they handle the removal.
- **Zoning Permit Application:** Council had some questions. Kohl will do an onsite review. If the requirements are met, Council allows approval of the application.

OLD BUSINESS:

- **Employee Handbook/Personnel Policy:** President Zenk requested the Personnel Committee complete this before the June meeting.
- **Medical Certification for CDL:** Both Kohl and Rob received the physicals. Kohl was approved for his CDL and Rob is taking steps to be approved.
- **Inventory of Water Service Lines for Lead:** Kohl and Sandy are working on the initial steps of completing the Water Service Line Inventory.
- **Central Dispatch Linking our Emergency Response Siren:** Crouch Communications have done the necessary work and are waiting on State approval of the frequency.

FINAL ROUND TABLE:

- **Kohl Falor:** Kohl presented two estimates for the painting of the Trailhead. One of the contractors stated this could wait a year or two as the current surface of the building is in good condition. Kohl agrees with this. Council supports having the work done in the spring of 2025. Clerk will notify the contractors and request an updated bid at that time.
- **Carl Hafner:** Consumers Energy Tree Grant information must be submitted in June. DPW will complete the necessary steps.
- **Sandy Wolniakowski:** Asked for clarification on which of the Trustees would be seeking reelection in November.
- **Rob Sterner:** Rob asked for clarification on his wages. President Zenk said that he would meet with Rob.
- **Brett Thelen:** Shared concerns about a dirt bike operating in the Village in regards to the Noise Ordinance.

A MOTION WAS MADE by Trustee Heckman to adjourn the meeting at 8:55. **MOTION SUPPORTED** by Trustee Yerge. Six votes in favor, none opposed. **MOTION APPROVED**

These minutes are respectfully submitted by Sandy Wolniakowski and will be presented for approval at the June 10, 2024 meeting of Council.